

BOARD OF COUNTY COMMISSIONER'S MINUTES

August 29, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 29th day of August, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, Denise Ellison, Melinda Duke, Brenda Wakeman, Peggy Laizure, Jim Williams, Dan Cary, Gayla Sukenis, Valorie Breakall, Chuck Ellsworth, Dustin Caram, Brooke Chiles and Richard Murnan.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the minutes of the Regular Meeting of August 22, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, due to so many line items to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1517 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from bid award date through December 6, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders					
	Gary-Williams Energy Corporation	Paving Materials, Inc.	Asphalt & Fuel Supply, LLC	Ergon Asphalt & Emulsions Inc.	Vanca Brothers
	1	2	3	4	5
BID: #HWY-1517					
DEPT: Commissioner's					
DATE OPENED: 08-29-11					
NO BID					
Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners					Awarded To: Tabled 8-29-11
The bid term will be from bid award date thru December 06, 2011					<div style="border: 1px solid black; width: 100px; height: 30px;"></div>
Contact Person:		Clint Hurt	Matt Roberts	Johnny Roe	Steve Hoskins
Title:		Plant Manager	Sales	Area Sales Manager	Plant Manager
Telephone Number:		405-793-1725	918-599-1339	405-495-9073	405-427-1389
Fax Number:		405-793-9989	918-523-7089	580-536-0684	405-427-8446
Cell Number:		405-317-2607	918-671-0161	405-595-9073	405-620-3809
NON-COLLISION AFFIDAVIT:	NO BID	YES	YES	YES	YES

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1518 – To purchase white multipurpose paper in bulk for use in laser and inkjet printers, multifunction, fax machines, copiers and offset printing press for Cleveland County. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes. Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

	Bill Warren Office Products 1	Coplin's Office Center 2	Empire Paper Company 3	Xerox Corporation 4	Xpedex - Bid #1 5	Xpedex - Bid #2 6	Quill Corp 7	Awarded To: Tabled on 8-29-11
BID: #COM-1518								
DEPT: Commissioners								
DATE OPENED: 8-29-11								
List of Individual Items								
To purchase White Multipurpose Paper in Bulk for use in laser and inkjet printers multifunction, fax machines, copiers and offset printing press, 20 lb. paper weight, target brightness 95-97, for Cleveland County								
PROPOSAL: Multipurpose Paper, White 8 1/2" x 11": Price:	No Bid	\$25,620.00	\$23,187.50	\$14,000.00 - \$14,700.00	\$25,981.20	\$22,385.00	\$29,316.00	*order per ream 10 rms = 1 carton
Brand:		UPM	GP - CHALK/White	Xerox 3R2047	Hammernill Fore MP, 86 bit #2311550 130.95 ctn	Vector #2251156 126.65 ctn	Quill #6160, (#400 reams), \$3.43/ram - sold per ream	
Multipurpose Paper, White 8 1/2" x 14": Price:		\$1,470.00	No Bid	\$4,000.00 - \$1,000.00	\$1,317.00	\$1,228.20	\$1,530.00	
Brand:		Polaris	No Bid	Xerox 3R2051	Hammernill Fore MP, 86 bit #2311554 143.90 ctn	Vector #2251154 140.84 ctn	Quill #6160 (300 reams), \$5.10/ram - sold per ream	
Multipurpose Paper, White 11 x 17": Price:		\$80.00	No Bid	\$45.25/ctn = \$90.50	\$69.00	\$70.10	\$159.60	
Brand:		Polaris	No Bid	Xerox 3R3761	Hammernill Fore MP, 86 bit #2311553 134.50 ctn	Vector #2251193 135.05 ctn	Quill #11120, \$1.53/ram - sold per ream	
TOTAL BID PRICE:		\$27,170.00	\$23,187.50	\$28,092.50 <small>Price includes delivery</small>	\$27,367.20	\$23,684.30	\$31,005.60	
Approximate delivery time:		2-3 Weeks	14 days	2 days	7-10 Days	10-15 Days	5-7 business days ARO	
Exceptions:			82 brightness 20H *all trailload only firm until 10-31-11 *one time ship		Hammernill Fore Multipurpose 96 bright 20H laser/inkjet guaranteed "American Made"	Del. Of truckload 8.5x11 would take 10-15 day Del. Of other on, on Tuesdays each week Vector brand brightness is rate 4 @ 214.	Price for letter size paper is when ordered by truckload only See Quill's deliver policy attached - full gets delivery	
Name:	Dena Deveraux	Aaron Wright	Teresa Klein	Robert "RC" Cunningham	Robert "RC" Cunningham	Maia Matthews		
Title:	Purchasing Agent	Bids	Supply Manager	Account Mgr	Account Mgr	Bid Supervisor		
Address:	425 W. Main St. Norman, OK 73069	2709 Central Expressway Wichita Falls, TX 75391	5626 E 89th St. Tulsa, OK 74121	3400 Helton Drive Oklahoma City, OK 73119	3400 Helton Drive Oklahoma City, OK 73119	164 Schaller Rd. Litchfield, IL 62549		
Telephone:	405-253-1402	940-166-9216 ext 119	918-231-9911	405-686-4662	405-686-4600	800-634-4809		
Fax:	405-321-6476	940-766-3867	918-492-7917	405-686-4611	405-686-4611	800-789-2016		
NON-COLLISION AFFIDAVIT:	YES	YES	YES	YES	YES	YES		

George Skinner moved, seconded by Rusty Sullivan, to strike from the agenda the Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Rescinding & Re-awarding the following items from JD Thompson & Associates on Bid #BE 1506 (awarded on 6-20-2011 Commissioners Meeting):

- a. Microburst Air Freshener, page 5, awarded at \$9.05 per case, this should be for each. The case price should be \$36.20.
- b. Bleach, 5 ¼ %, page 6, awarded price of \$3.42 per case was for 10 ½% bleach. The 5 ¼% bleach is \$9.80 per case.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services at Pittsburg County Regional Juvenile Detention Center for housing of juveniles in the amount of \$23.25 per child per day. Agreement is from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services at Woodward County Regional Juvenile Detention Center for housing of juveniles in the amount of \$23.25 per child per day. Agreement is from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Maintenance Agreement between the Cleveland County Sheriff’s Office/SCAP/Second Chance Act Grant and Sooner Copy Machines, Inc. for one (1) Sharp ARM455N, Serial #550116922, for \$50.00 per month which covers 5000 total output per month. Additional output to be invoiced at \$.01 per output B&W. Agreement is from July 1, 2011 through December 31, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the STOP Violence Against Women Grant 2011-2012 Application. Application for grant is to fund Court Service Officer position to supervise offenders convicted of domestic violence. This position allows for probation term instead of incarceration in the County Jail. A grant application has been previously approved in 2004 thru 2010. The County does not have to provide any matching funds for this grant.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$44,822.66.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 48,527.54
b. Sheriff’s Revolving Fund	\$ 53,316.50
c. Sheriff’s Federal Share Revenue Fund	\$ 17.84
d. Sheriff’s Environmental Reward Fund	\$ 300.00
e. Sheriff’s Courthouse Security Service Fee	\$ 7,011.49
f. Sheriff’s Jail Fund	\$ 14,838.95
g. Treasurer’s Certification Fee Fund	\$ 5,205.00
h. County Clerk’s Lien Fee Fund	\$ 2,961.00
i. County Clerk’s Preservation Fee Fund	\$ 23,452.94
j. Court Clerk’s Revolving Fund	\$ 10,361.45
k. Fair Board Fund	\$ 14,008.00
l. Bridge Capital Improvement	\$ 47.55
m. Highway Unrestricted	\$637,705.82
n. County Commissioner’s Building Fund	\$ 17.26
o. Sales Tax Fund	\$608,599.98

p. County Bridge & Road Improvement Fund	\$ 69,601.05
q. County Detention Transition Account Fund	\$ 24,628.13
r. S.T.O.P. Violence Against Women Grant	\$ 2,616.17
s. DA Incarceration Cost Fund	\$ 562.87
t. Assessor’s Revolving Fund	\$ 2,384.56

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

a.	<u>District #1 Warehouse:</u>		
	12-1411 – T2A	Bruckner’s Truck Sales, Inc.	\$2,500.00
b.	<u>District #2 Warehouse:</u>		
	12-1509 – T2A	C & P Auto Electric	\$1,000.00
c.	<u>District #3 Warehouse:</u>		
	12-1413 – T2A	Copelin’s Office Center	\$ 500.00
	12-1414 – T2A	National Fastener Corporation	\$ 500.00
	12-1428 – T2A	American Logo & Sign, Inc.	\$ 500.00
	12-1459 – T2A	Vulcan Signs	\$ 500.00
	12-1487 – T2A	Noble Farm & Building Supply	\$1,500.00
	12-1495 – T2A	Pearson Lumber & Home Care	\$ 500.00
	12-1508 – T2A	UniFirst	\$1,500.00
d.	<u>Fair Board:</u>		
	12-1468 – FF2	The Norman Transcript	\$2,500.00
e.	<u>Building Maintenance:</u>		
	12-1490 – SM2	Filtration Services Group	\$2,500.00
f.	<u>Health Department:</u>		
	12-1505 – MD2	Pitney Bowes	\$2,286.00
g.	<u>Cleveland County Justice Center:</u>		
	12-1421 – CCJC2	Hagar Restaurant Services, Inc.	\$ 500.00
	12-1471 – CCJC2	W.W. Grainger, Inc.	\$ 500.00
h.	<u>Sheriff’s Department:</u>		
	12-1403 – CFBRE2	The Norman Transcript	\$1,000.00
	12-1453 – CFB5	Summit Mailing & Shipping	\$ 505.00
	12-1507 – CFBRE2	Palace Auto Supply, Inc.	\$1,000.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 11-0207 – F2
 - 11-0353 – T2A
 - 11-4027 – T2A
 - 11-4866 – T2A
 - 11-5761 – T2A
- 12-0100 – T2A
 - 12-0284 – T2A

11-3714 – CFFP2

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 43,319.43
b. Highway Fund	168,287.07
c. Health Fund	4,309.06
d. Sheriff Service Fee Fund	4,193.43
e. Sheriff Revolving Fund	4,192.46
f. SCA2010 Grant Fund	34.99
g. Treasurer’s Certification Fee Fund	92.13
h. First Choice Recovery Fund	50.00
i. County Clerk Preservation Fee Fund	2,680.90
j. STOP Violence Against Women Fund	2,616.17
k. Fair Board Fund	300.43

FY 10/11

a. General Fund	\$ 7,016.45
b. Highway Fund	8,665.54

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

There was no New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

(Clerk’s Note: The agenda was posted on August 25, 2011 at 4:34 p.m.)